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AMERICAN ASSOCIATION OF LAW LIBRARIES

Third Annual Meeting, Lake Minnetonka, Minn., June 22-24, 1908

There were 47 persons present at the several sessions, all, with two exceptions, being members of the Association.

The Committee reports and addresses are omitted here for lack of time and space. They will be printed in the "Index to legal periodicals and Law library journal."

MINUTES

First Session

June 22nd, 2:30 p. m.

Called to order by President A. J. Small.

John E. King, state librarian, Minnesota, delivered the address of welcome and E. A. Feazel the response.

The President then read the annual address.

On motion by E. A. Feazel the minutes of the last meeting were approved as printed and the reading thereof dispensed with.

The Secretary-Treasurer made his annual report, as follows:

"The Association ends the third year of its existence with a membership of 102, made up of 80 regular members, 21 associate members, and 1 honorary member. There has been a net gain since the last meeting of 33 1-3 per cent., or 25 members.

There have been two deaths during the past year, viz., Percival G. Digby, Librarian of the Allegheny county law library, Pittsburg, and Frances Wales Vaughan, Librarian of the Social law library, Boston.

The receipts and expenditures have been as follows:

Receipts

Balance from last fiscal year.....	$39.25
Dues	164.00
4 copies of A. L. A. Proceedings sold	4.00
Exchange on out of town checks..	.20
Subscriptions for the Index.....	240.00
Advertising &c. in the Index.....	247.00
	$694.45

Expenditures

For postage	$33.00	
Miscellaneous printing & stationery	37.37	
Copies of A. L. A. Proceedings and other charges of the A. L. A. against this Association	12.12	
Exchange on out of town checks	2.15	
Express charges.....	1.70	
Telegrams	1.82	
Expenses in connection with No. 1 of the Index	386.05	$474.21
Balance on hand.....		220.24
		$694.45

The receipts and expenditures to date in connection with the Index are as follows:

Subscriptions paid	$240.00	
Advertisements paid.....	247.00	
		$487.00
Expenditures of all kinds.....		386.05
Balance on hand to credit of Index		$100.95

In addition to the above, the following amounts are unpaid:

Subscriptions	50.00
Bills for advertising	63.50
	$113.50

On motion, the President was directed to appoint an auditing committee of three, who should audit the accounts of the Secretary-Treasurer and report at a later session.

Dr G. E. Wire reported for the Committee on Binding.

E. A. Feazel for the Committee on Membership.

F. O. Poole for the Committee appointed to investigate the possibility of the

Bureau of American Republics assisting Law libraries and individuals in procuring Latin-American law books. It was reported that without additional legislation it would be impossible for the Bureau to undertake work that would give useful results. Members were urged to bring the matter before their congressmen, and it was pointed out that the first step necessary was that the Bureau should place itself in possession of accurate and up-to-date information regarding the legal bibliography of Latin-American countries and make such arrangements that the Bureau would be kept constantly informed of the publications of new laws and law books, so that it could advise inquirers at any time as to what books should be secured.

T. L. Cole suggested the possibility of libraries obtaining bibliographical suggestions from J. H. Ralston of Washington.

F. B. Crossley mentioned certain researches now in process under the direction of Northwestern university, which, when completed, would place his library in possession of valuable information along these lines. He offered to answer queries addressed to him when he had this information in hand.

John E. King for the local committee made several announcements.

A paper on the management of a small law library, by Miss Claribel H. Smith of the Hampden county law library, Springfield, Mass, and Miss Hettie Gray Baker of the Hartford bar library, Hartford, Conn. was read in the absence of the authors by Mrs M. C. Klingelsmith of the Biddle law library, University of Pennsylvania, Philadelphia.

On motion by T. L. Cole the paper was referred to the proper committee, and the committee was directed to make use of the suggestions contained therein as a basis for future discussion.

On motion by Gilson G. Glasier, the Secretary-Treasurer was directed to telegraph to Misses Smith and Baker the thanks of the Association for their interesting paper.

On motion by E. A. Feazel the President was directed to appoint a nominating committee of five, who should report at a later session.

On further motion by F. B. Crossley the nominating committee was directed to report any suggestions made to them.

With unanimous consent the President announced that sessions would be held on Tuesday morning and afternoon, and Wednesday morning and afternoon, it being the express desire of many members to finish the work of the conference by Wednesday night.

SECOND SESSION

June 23rd, 10.00 a. m. President Small in the chair.

The report of the Board of editors for the "Index to legal periodicals and Law library journal" was made verbally by F. W. Schenk, Managing editor.

The report was brief and was confined to statements regarding the publication and cost of the first number, and the request for the opinion of those present on a few technical points.

On motion the editors were directed to omit scope notes in the author index.

On motion the form of citation used in the first number was approved.

The following papers were presented:

Professor Roger W. Cooley, Ann Arbor, Michigan, "The use of law books."

Gilson G. Glasier, State librarian of Wisconsin, "Cataloging law books with special reference to cooperative indexing and to index cards."

C. B. Lester, Legislative librarian of Indiana, "The Legislative reference librarian's work in a law library."

Miss Edna D. Bullock, Ex-Secretary, Nebraska library commission, "Some phases in which the law librarian can help the public library."

The President announced the following committees:

Nominating committee:
John E. King.
Harold L. Butler.
Frank V. Wright.

F. B. Crossley.
Mrs M. C. Klingelsmith.
Auditing committee:
J. Harry Bongartz.
E. E. Willever.
Merton L. Ferson.
Committee on Addresses and reports:
Luther E. Hewitt.
O. J. Field.
A. H. R. Fraser.
Miss Gertrude E. Woodard.

THIRD SESSION

June 23rd, 2.30 p. m. President Small in the chair.

A paper was read by John B. West of the Keefe-Davidson company on "A possible solution of the problem of the multiplicity of law reports."

The discussion of the report of the Committee on binding, together with matters pertaining to binding followed. Miss Woodard showed samples of materials and labels used in her library. Mention was made of a standard fabric recently adopted by the Government bureau of standards. Homer P. Clark, Treasurer of the West publishing company, spoke of the investigation made by him to secure a proper fabric for binding.

A discussion of the report of the Board of editors followed.

It was decided to index Bar association reports and legal articles in general periodicals, as soon as, in the opinion of the editors, it was deemed possible.

The practice of indexing reprints of articles was approved.

Karl Ed. Steinmetz, the Business manager, stated that for an edition of 2,000 copies it was possible to secure an advertising rate of $25.00 a page for each issue; that with a smaller edition the rate would be less.

By direction of the Executive committee the Secretary-Treasurer made the following report:

"At a meeting of the Committee in Chicago on December 30th the following recommendation was received from the Committee on the publication of the quarterly:

"The Executive committee is hereby requested to relieve this committee of its duties and to transfer the same to the Committee on Indexing legal periodicals.'

"On motion it was voted to relieve the Committee on publication of the quarterly from its duties, and transfer the same to the Committee on Indexing legal periodicals, as requested, it appearing that the existence of the two committees tended to confusion in the work.

"On motion the Committee on Indexing legal periodicals was constituted a Board of editors, and it was decided that at each annual meeting a new member of the Board should be appointed, whose term of service should be five (5) years, and that the term of the present members of the Board end as follows:

F. W. Schenk,	annual	meeting	1908
C. F. D. Belden,	"	"	1909
F. B. Gilbert,	"	"	1910
H. L. Butler,	"	"	1911
E. A. Feazel,	"	"	1912

On motion, the action of the Executive committee as reported by the Secretary-Treasurer was approved.

FOURTH SESSION

June 24th, 10.00 a. m. President Small in the chair.

The Auditing committee reported that they had examined the accounts of the Secretary-Treasurer; that the accounts were in good shape and correct, and that they recommended that the same be approved.

On motion, the report of the Auditing committee was accepted and the accounts of the Secretary-Treasurer were approved, as recommended.

It was stated that F. W. Schenk was about to make a three months' trip abroad.

On motion, he was made official representative of the Association and directed to secure subscriptions to the "Index," investiagate the law libraries and report at

the next annual meeting of the Association.

James DeWitt Andrews of New York read an address on "The use of law books."

B. E. Brady stated that the enforcement of the tariff law with regard to importations of books was not uniform and was, therefore, the source of a great deal of trouble.

On motion, the President was directed to appoint a committee to look into the matter and to report at the next annual meeting.

FIFTH SESSION

June 24th, 2.30 p. m. President Small in the chair.

Herbert O. Brigham, State librarian of Rhode Island, gave the substance of his tabulation of statistics regarding State law libraries.

Professor Roger W. Cooley gave an explanation of the various methods of finding cases desired, using a number of copies of one of the volumes of the "American digest," which he had provided for the purpose, and which were distributed so that he could be better followed.

Luther E. Hewitt, Chairman of the Committee on Addresses and reports, made the following report:

"The Committee recommends the passage of the following resolutions:

" 'Be it resolved by the American Association of Law Libraries in its third annual conference, that we highly appreciate the addresses given by Professor Roger W. Cooley, James DeWitt Andrews and John B. West; also that we express our appreciation to Mr John E. King for his kindness in making arrangements and caring for the comforts and welfare of our membership; also to C. B. Lester, Gilson G. Glasier, Miss Edna D. Bullock, William George Bakins, Herbert O. Brigham, Miss Claribel H. Smith, Miss Hettie Gray Baker, and the various Committees who have contributed to the program in the interests of this conference.'

" 'Be it further resolved—That the Association express to its President, Mr Small, its appreciation of his untiring efforts to promote the welfare and varied interests of the Association. By his ability and energy, and by his uniform courtesy the success of the Association has been greatly advanced.'

"Taking a just pride in our quarterly "Index" and realizing the great amount of thought and labor in its construction we feel that inasmuch as we are not able to compensate those responsible for its issuance in a more substatial way,

" 'Be it resolved that this Association express its appreciation to Frederick W. Schenk and his co-editors for the able manner in which they have presented to us the first number.'

"We commend the splendid appearance of the quarterly and its general make-up, and it is our desire that he, with the Board of editors and the Executive committee, continue the quarterly along lines already adopted, increasing its usefulness, particularly by enlarging its scope, as conditions may permit, and we as an Association pledge our moral and financial support.

"We are aware that it would have been impossible for Mr Schenk to have given the time necessary for the preparation of the quarterly had it not been for the generous interest of the faculty of the Law school of Chicago university, and therefore,

" 'Be it further resolved that the American Association of Law Libraries extend a vote of thanks to Dean Hall and the faculty of the Law school of the Chicago university for their generous cooperation in making our journal possible.'

" 'Be it further resolved that our Secretary be instructed to transmit officially to the Faculty these resolutions, and that they become a part of our permanent records.' "

On motion, the report of the Committee on Addresses and reports was approved and the resolutions therein recommended were unanimously adopted.

The Nominating committee reported the following candidates for the several offices for the year just beginning:

For President, E. A. Feazel, Law library association, Cleveland.

For Vice-President, George S. Godard, Connecticut state library, Hartford.

Secretary-Treasurer, Franklin O. Poole, Association of the bar, New York.

For three members of the Executive committee, to be elected in accordance with the Constitution: Frederick W. Schenk, Law library, University of Chicago; George Kearney. Law library, Department of justice, Washington; Luther E. Hewitt, Law association, Philadelphia.

On motion, the Secretary-Treasurer was directed to cast one ballot for these candidates.

This being done, they were declared elected.

It was reported that it was necessary to elect a member of the Board of editors for the five (5) years ending 1913 and to fill the unexpired terms ending in 1910 and 1912 respectively, vacant through the resignations of F. B. Gilbert and E. A. Feazel.

On motion, F. W. Schenk was elected for the term expiring in 1913,

G. G. Glasier for the unexpired term ending in 1910,

Edwin Gholson for the unexpired term ending in 1912.

SIXTH SESSION

June 24th, 8.30 p. m. President Feasel in the chair.

It having been ascertained that Mr James DeWitt Andrews would be willing to represent the Association before the American bar association on the occasion of their next annual meeting to be held in Seattle,

On motion, Mr Andrews was elected to represent the Association at the conference if he decided to attend the same.

On motion, the Secretary-Treasurer was directed to extend to Professor Cooley the thanks of the Association for the assistance rendered by him in the work of indexing at the meeting of the Executive committee in Chicago in December, 1907.

William L. Post, Superintendent of documents, made a short address on the tests made to secure buckram or cloth best suited for binding. The cloth adopted was manufactured by The Joseph Bancroft sons', Wilmington, Delaware.

T. L. Cole read the paper by William George Eakins on "The Bibliography of Canadian statute laws." Mr Cole stated that Mr Eakins would send later a check list.

The President announced that all who were able were invited to work for a day or two in the State library at St Paul, assisting the editors of the Index in the completion of certain indexing which was behind. He announced further that it had been decided to issue the second number during July, the third number during October and the fourth number, which would contain all the indexing for 1908, in January, 1909. All members were urged to secure subscriptions in order to place the periodical at the earliest possible moment on such a financial basis as would enable the Editors to employ a competent indexer, thus doing away with cooperative method of indexing, which had proved unsatisfactory.

There being no further business the third annual meeting of the Association was declared adjourned without day.